

Safeguarding Policy Addendum

[Keeping Children Safe in Education](#) (KCSIE) is statutory safeguarding guidance that schools and colleges should continue to have regard to as required by legislation and/or their funding agreements.

Whilst acknowledging the pressure that schools and colleges are under, it remains essential that they continue to be safe places for children.

The way our school is operating in response to coronavirus continues to be different to business as usual. However, as more children return, a number of important safeguarding principles remain the same:

- The best interests of children must always continue to come first.
- If anyone in a school has a safeguarding concern about any child they should continue to act immediately.
- Please continue to document any concerns you have on our pink and red forms. Our DSL (Jade Bricker) continues to work from home and is available over the phone or email. Julia Merritt is our Deputy DSL and in school, please pass forms to Julia who can then pass the information onto Jade.
- It is essential that unsuitable people are not allowed to enter the children's workforce and/or gain access to children.
- Children should continue to be protected when they are online.

We acknowledge that you may be coming into contact with children you are not familiar with, therefore could be unaware of previous/current safeguarding concerns regarding that child and family. Following on from this policy an email will be circulated that includes a list of the children

set to return on June 4th. The list will state which children currently have a social worker and/or have current or historic safeguarding concerns. Please take the time to read through the list and contact the DSL if you have any further questions.

Pink and Red Forms

- To ensure that all safeguarding concerns are being shared, please pass over the red AND pink forms to a member of SLT once completed. As Jade is not going to be in school, please do not leave forms on her desk as they will not be seen and not be actioned on.
- Please ensure that all forms are completed with times and dates clear, and completed in pen.
- Red forms continue to be used for safeguarding concerns. If a child makes a disclosure relating to physical harm/abuse and/or makes a disclosure relating to sexual harm/abuse then a red form is to be used. If you are unsure of what form to use, please contact DSL or Deputy DSL who can then advise.
- Top Tip - when engaging in a conversation with a child who is making a disclosure, remember to use open ended questions. “Tell me what happened”, “Why did that happen?” “When did that happen?” “Who said that?” “Why did they say that?” “How do you feel now?” “How did you feel then?”
- Remember to inform the child that you are passing on the information to the relevant members of staff to keep them safe, and remember to not make any promises.

Our DSL (Jade B) continues to work from home to engage in conversations and support with vulnerable families at home during this time. Please continue to liaise with Jade regarding families you are worried about at home, or at school.

Please note that if children are not in school then it is imperative that the class teacher has regular contact with them via email/Dojo or directly by phone and this is updated on the class contact sheet weekly. For teachers in class, it is important that they pass any concerns about children to the office to be followed up.

Children's First Contact Service

CFCS 020 8770 6001

CFCS 020 8770 6072

CFCS@Sutton.gov.uk

CFCS Team are available Monday to Friday - 9am - 5pm

Follow the link below for CFCS referral form.

https://www.sutton.gov.uk/info/200235/safeguarding_children/473/what_to_do_if_you_are_worried_about_a_child/2

DSL contact details

Jade Bricker - 07557225708 (Please do not share this number with parents) jbricker3@suttonmail.org